



Conference Room
Southern Cascades Operations Base and Training Center
205 Ash Valley Road, Adin, CA 96006
June 19, 2023 5: 00 PM
Regular Board Meeting Minutes

Call to Order by Chairman Joiner at 5:05 PM

Pledge of Allegiance

Roll Call: **Present:** Davis, Endicott, Fisher, Joiner
Absent: Peterson

Director Davis moved and Director Fisher seconded to Approve Agenda with Tabling item 12.1 (Approval of Tentative Fiscal Year 2023-2024 Fiscal Budget).

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner

ABSTAIN: None

ABSENT: Peterson

Public Comment: None

CLOSED SESSION Per Performance Evaluation Attorney Evaluation Government Code 54957, District General Administrator is started at 5:09 PM

Reconvene to OPEN SESSION at 5:50 PM

Instruction is given to staff as a result of Closed Session

Education Division Manager, Gonzo Solorio gives report of the Spring EMT Class that is now complete. The class started with 10 students and we had 8 students pass the class. Of the 8 students so far two have taken the National Registry and passed. These two students are Angelina Davidson and Karli Frye.

Instructor Tammy Allison is present and she presents these two students with their course certificates. Gonzo tells us the other students were unable to attend. Gonzo tells the Board that he has had great feedback from students regarding how satisfied they were with the class, materials, and the instruction given.

Tammy Allison discusses with Board that there is a great need to start teaching an advanced EMT CLASS. She states since there is a nationwide shortage of Paramedics that our communities are in great need of trained advanced EMT's to fill the void as they would be able to do more than a basic EMT. Gonzo said they are hoping to be able to push for Southern Cascades to be able to hold these classes in the future but that there would be a lot to do before this happens.

Information/Discussion

Karli Frye tells the Board she is still working on the Substance Abuse Policy. She is hoping to have this completed soon and will be emailing out drafts to the Board members for their review.

Karli says that we have a need to work on Policies. She would like to start sending out ones that we have a need for and email to the Policy Committee to start reviewing so we can fine tune them to present to the Board for Approval.

Consent Agenda

Director Davis moves to Approve the Regular Board Minutes for May 15, 2023. Director Fisher seconds the motion.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner

ABSTAIN: None

ABSENT: Peterson

Finance Committee Report: Craig Joiner recommends to Board to accept the May 2023 financials.

Director Endicott moves and Director Fisher seconds to accept the May 2023 Financials.

CFO Report: Sara Edson answers any questions that the Board has regarding Financials. She states she has been working with Kelly St. John to implement a system of recording daily ambulatory runs with our new system of Kinetic and Partnership.

Sara states that our finances are trending in the right direction.

District Operations Analyst Report: Absent.

Education Division Manager Report: Gonzo Solorio discusses the EMT class that has just finished up. He said we plan our next EMT class to be held in January. We also would like to do an EMR class after the fire season slows down. We would also like to look to having a community CPR and First Aid class in the future.

HTS Supervisor Report: Angelina Davidson says that she has been off for two weeks so not too much to report. She said that Kelly had dispatched when she was away and that things are going well. We have been busy with enough runs.

EMS Division Manager Report: Karli officially introduces our new EMS Division Manager as Gonzo Solorio. Gonzo says that with just starting out he hasn't too much to report. He has been speaking to a couple different Medics that he is hoping to recruit as per-diem. He has added an AED on the ambulance and QRV so that when we have BLS coverage they feel comfortable using it instead of the cardiac monitor.

District General Administrator Report: We have sold one of the older ambulances that we do not use to a volunteer fire department from Washington. They will be coming down to pick up soon. We sold it for appraised value of \$22,000. Of this we have to pay the brokerage that advertised it 10% and the balance will be put into a savings account.

We are planning on advertising another older van we do not use also for sale.

Rick Endicott asks how many ambulances we have that are in good working condition? Karli says that one is in the shop currently and when it is back the newer one will go in for some other needed work. So we have two in good working condition and also the QRV.

I have no update on the 299 corridor.

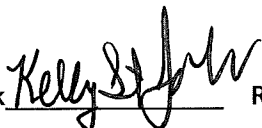
We will be exploring a fleet maintenance position. We have hired a dispatcher and when drug testing and background are complete they will start their training.

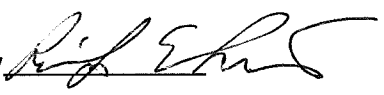
We have paid for the Navex Global now and I have been working on submitting the trainings our employees need to them. Hoping to get this started soon.

We are going to have a training for all HTS drivers next month. During this time, I hope to go over with them how we will implement the new Navex Global trainings.

Supreme Graphics is still working on the post card that will be sent out to all local post office boxes. This will be an information and facts regarding the District and different frequently asked questions that we are hearing throughout the community.

Craig Joiner adjourned the meeting at 7:00 PM

Attest: Kelly St. John, District Clerk 

Rick Endicott, Board Secretary 

Date 7/17/23

Date: 7/17/23