



Conference Room  
Southern Cascades Operations Base and Training Center  
205 Ash Valley Road, Adin, CA 96006  
**August 19, 2024 5:00 PM**  
**Regular Board Meeting Minutes**

**Call to Order** by Chairman Joiner at 5:00 PM by Craig Joiner

**Pledge of Allegiance**

**Roll Call: Present:** Endicott, Joiner, Fisher, Peterson  
**Absent:** Davis

Director Fisher moved and Director Peterson seconded to accept the Agenda with no deletions or additions.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Joiner, Fisher, Peterson  
**ABSTAIN:** None  
**ABSENT:** Davis

**Public Comment**-none

**CLOSED SESSION (entered Closed Session at 5:18 PM)**

**Per Government Code 54957, Public Employee Performance Evaluation- District General Administrator**

**Per Government, Code 551.071 Real Property Negotiations**

**Per Government Code 54956.1 (d) Conference with legal Counsel-Anticipated Litigation, Significant Exposure to Litigation-(2) potential cases**

**Reconvene to OPEN SESSION at 5:45 PM**

Instruction is given to staff, resultant of the Closed Session

## Reports

### CFO Report- Jamie Ingram-

- We have transitioned into Quickbooks
- Regarding the July 2024 financials we have a few things that affected them; the total loss on the Prius, down a car on the HTS side so income is down, paying for the audits, many car repairs and towing expenses.

**Finance Committee Report-** Craig Joiner states that there has been discussion of only using the Transits for wheelchair transport to preserve them for that purpose. To do so we need to replace fleet with additional Crosstreks for ambulatory transports.

### EMS Report-Gonzo Solorio, EMS Division Manager- is absent

- Karli Frye relayed message from Gonzo that we are down 4 Medics due to various reasons, some are attending nursing school, some out on leave etc. Gonzo has gotten the ok from Nor Cal EMS to use experienced EMT's on the QRV to staff due to the shortage.

### Education Division Report: Gonzo Solorio is absent

### District General Administrator Report-Karli Frye-

- Looking into financing for additional Cross treks for HTS
- We have Starlink now installed. Working good for the first few days but plan is not enough GB so slowing down after that. We are going to need to increase the plan for more GB so that are phones will work correctly.
- We have been able to get free legal advice through SDRMA which is helpful

## Consent Items

Director Endicott moved to Approve the following consent items:

- Minutes for Regular Board Meeting for July 15, 2024
- Approve Procurement Policy
- Approve the Capitalization Policy

Director Peterson seconded the motion.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Joiner, Fisher, Peterson  
**ABSTAIN:** None  
**ABSENT:** Davis

**Consideration/Action**

Director Peterson moved and Director Fisher seconded to accept the Fiscal Year 19-20 Audits

**RESULT: APPROVED, UNANIMOUS**



**AYES:** Endicott, Joiner, Fisher, Peterson  
**ABSTAIN:** None  
**ABSENT:** Davis

Director Peterson moved and Director Endicott seconded to accept the July 2024 financials

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Joiner, Fisher, Peterson  
**ABSTAIN:** None  
**ABSENT:** Davis

Meeting is Adjourned at 6:25 PM by Chairman Joiner

Attest: Kelly St. John  Board Clerk Date: 9-16-24  
Attest: Rick Endicott  Board Secretary Date: 9-16-24

**Attachments Included: # 3**

- Procurement Policy #**
- Capitalization Policy #**
- Fiscal Year 19-20 Audits**