



Conference Room
Southern Cascades Operations Base and Training Center
205 Ash Valley Road, Adin, CA 96006
October 21, 2024, 5: 00 PM
Regular Board Meeting Minutes

Call to Order by Chairman Joiner at 5:05 PM by Craig Joiner

Pledge of Allegiance

Roll Call: Present: Endicott, Joiner, Fisher, Peterson
Absent: Davis

Director Fisher moved, and Director Endicott seconded to accept the agenda with the addition of item 10.4 Delegation of Authority given to District General Administrator to sign loan documents with Umpqua Bank for equipment loan.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Joiner, Fisher, Peterson

ABSTAIN: None

ABSENT: Davis

Public Comment-none

CLOSED SESSION (entered Closed Session at 5:07 PM)

Per Government Code 54957, Public Employee Performance Evaluation- District General Administrator

Per Government Code 551.071 Real Property Negotiations

Per Government Code 54956.1 (d) Conference with legal Counsel-Anticipated Litigation, Significant Exposure to Litigation-(2) potential cases

Reconvene to OPEN SESSION at 5:45 PM

Instructions are given to staff, resultant of the Closed Session

Board member Davis arrives at 5:46 PM

Reports

CFO Report-

- September financials- HTS-the loss of the Prius has put us behind a bit on our numbers
- Vehicle expenses are up
- There was an issue with Kinetik which is the dispatch and billing software with Partnership Health Plan on attesting and submitting billing for HTS in September. This issue has been resolved but there is an additional \$8000.00 in HTS revenue than on these financials for September

EMS Report-Division Manager is out sick today

Education Division Report: None

District General Administrator Report-

- We have applied for a grant with the help of VC3 for upgrades in our computer systems, upgrade to Windows 10 on workstations, upgrade firewall
- I attended a zoom meeting for CSDA Northern CA Chapter; in this meeting I found out about Vector Solutions which is a free training platform that might work for us instead of Navex which we are currently using which costs \$9300. 00 per year.
- Modoc County held a flu clinic here in October
- We have purchased a 2010 Suburu Forester for \$5000.00 which can serve as a vehicle for Josh to get to other sites to work on vehicles. Currently we have already put it in our fleet temporarily due to lack of enough vehicles.
- There has been zero movement on the purchase of this building and property.
- We are searching for a Medical Director
- Currently we are running BLS on our QRV due to no Medical Director; but still having staffing issues even with BLS crew
- We are meeting with Partnership soon to discuss cancellation pay among other things on our HTS Contract

Consent Items

Director Peterson moved to Approve the Minutes from September 16, 2024. Director Endicott seconded the motion.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Joiner, Fisher, Peterson
ABSTAIN: Davis
ABSENT: None

Consideration/Action

Director Davis moved, and Director Fisher seconded to Approve Reporting Time Pay Policy

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Joiner, Fisher, Peterson
ABSTAIN: None
ABSENT: None

Director Peterson moved, and Director Davis seconded to Approve Facility Use Agreement-SEMSA

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Joiner, Fisher, Peterson
ABSTAIN : None
ABSENT : None

Director Fisher moved, and Director Endicott seconded to accept the 21/22 Audits

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Joiner, Fisher, Peterson
ABSTAIN : None
ABSENT : None

Director Peterson moved, and Director Davis seconded to give the Delegation of Authority for District General Administrator to sign loan documents with Umpqua Bank for equipment financing. This will be used to add additional HTS vehicles to our fleet. The line of credit is \$300,000.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Joiner, Fisher, Peterson
ABSTAIN : None
ABSENT : None

Meeting is Adjourned at 6:55 PM by Chairman Joiner

Attest: Kelly St. John Kelly St. John Board Clerk Date: 10-22-24

Attest: Rick Endicott [Signature] Board Secretary Date: 10-22-24