



Conference Room

Southern Cascades Operations Base and Training Center

205 Ash Valley Road, Adin, CA 96006

**April 19, 2021 5:30 pm**

**Regular Board Meeting Minutes**

**5:30 P.M. Call to Order** by Chairman Davis

**Chairman Davis led Pledge of Allegiance**

Present: Chairman Davis, Director Joiner, Director Peterson

Absent: Director Endicott, Director Fisher

**Approval of Agenda:**

Director Joiner moved and Director Peterson seconded to approve the posted Agenda.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Director Endicott, Director Fisher

**Public Comment:** None

Consideration/Action:

6.1 Director Peterson moved and Director Joiner seconded to Approve the minutes of the February 8, 2021 Regular Board Meeting, March 15, 2021 Regular Board Meeting, and the April 5, 2021 Special Board Meeting.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** Director Endicott, Director Fisher

Director Endicott arrives at 6:40 p.m.

6.2 Director Joiner moved and Director Peterson seconded to Approve delegation of authority to begin negotiations to purchase a 4 x 4 Type 1 ambulance to be used as backup vehicle for winter months and as a contract ambulance for Federal and State wild fires.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** Director Fisher

6.3 Director Endicott moved and Director Peterson seconded to Approve delegation of authority for the disposal of older ambulances including vehicles #47322 and #3382.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** Director Fisher

6.4 Director Joiner moved and Director Endicott seconded to Approve delegation of authority to negotiate the final quote for signage for facility, with the purchase amount not to exceed \$10,000.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** Director Fisher

**Information/Discussion:** None

**CFO Report:** Noted that we are receiving more checks from Partnership. Asked if any of the board members had any questions. Director Joiner asked for more insurance information. Sara Edson said she would gather more information and have a break down on insurance for the next Regular Board Meeting.

**Correspondence:** None

**District Manager Report:**

**Logistics Division:**

- Perimeter fence is completed
- East side of building- the fence has been taken down and working on modifying traffic control barriers
- Phone system update; unclear about it being completed by May 30<sup>th</sup>
- Administration Room; Breen has been working on drywall and has it almost ready to paint. The carpet is glued down so we may need to rent a machine to lift the carpet in the patient simulation lab. Hopefully will be able to salvage some to use in Administration Room. Breen is resurfacing a desk to use in Administrative Room.

**HTS Division:** Meghan EMS Division Manager gave report;

- We have hired Angelina as the South Supervisor
- We have obtained the ok from Stacy Sparr Modoc County Public Health to hold an outside BBQ
- Numerous cancelled runs for various reasons

**EMS Division:**

- Hired one Paramedic per-diem
- Calls are low
- The grant that Nor Cal applied for Fema Fire Assistant Program is in the test phase. This is so health information can be shared in the field.

**Education Division:**

- EMT Class just completed Mid-Term
- Hopeful to obtain 2 or 3 more we can hire from this class

**Helicopter:**

- Averaging about one trip per day

CLOSED SESSION: per Government Code 549554.5 (e) Public Employee  
Performance Evaluation for District General Administrator

Open session:

Chairman Davis gave instructions to staff

Board Reports: None

Meeting adjourned 8:00 p.m.

ATTEST:

  
\_\_\_\_\_  
Kelly St. John  
Administrative Assistant

  
\_\_\_\_\_  
Robert Fisher  
Board Secretary

6-22-2021  
Date

10-5-2021  
Date