



Conference Room

Southern Cascades Operations Base

Training and Conference Center

205 Ash Valley Road, Adin, CA 96006

January 4, 2022 5:30 p.m.

Special Board Meeting Minutes

Chairman Davis calls meeting to order at 5:32 p.m.

Roll call: Chairman Davis, Director Endicott, Director Fisher, Director Joiner, and Director Peterson are all present.

Absent: None

Chairman Davis leads the Pledge of Allegiance.

Director Endicott moved and Director Fisher seconded to Approve the posted Agenda with no deletions or additions.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Joiner moved and Director Peterson seconded to Approve the Minutes for the Regular Meeting-November 15, 2021.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Joiner moved and Director Peterson seconded to Approve the proposed EMS write off for bad debt.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Fisher moved and Director Endicott seconded to Approve the Appeal of the taxation of 4 parcels taxed in Lassen County for the Parks Family Revocable Trust 1995 and refund the Trust \$130.00 for the 2021-2022 Tax year.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Peterson moved and Director Endicott seconded to Approve the increase of Emergency Medical Technician (Per Diem) to \$17.64 per hour. (This is non benefitted position)

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Information/ Discussion: None

CFO Report:

- We received a \$24,664.00 payment from the Cares Act.
- With the addition of the full time EMT's- we will show an increase in our payroll costs.

- Asks the Board if any questions on the balance sheet and statement of revenues and expenditures.

Correspondence: None

District General Administrator Report:

- At our finance committee meeting we discussed looking forward to opportunities and what our needs are.
- We are starting an application for the 5310 grant to buy another vehicle for Lassen County. The deadline to file is in March.
- It is hard to find vehicles to purchase as supply is low.
- We might be able to ride the State of CA purchase contract and hopefully they would have more pull in obtaining a vehicle to purchase.
- We are hoping that Lassen Transportation will allocate enough money to pay someone to do the application for us.
- We are working on applying for USDA Grant with the direction of Janet Lasik. This will be capped at \$50,000. With this grant we hope to pay for 2 Ford Transits to add to our fleet to replace the first two Ford Transits we purchased. These have around 164,000 and 168,000 miles respectively.
- We are looking into financing for purchasing the property and also to build an ambulance garage.
- The property should be appraised by end of February.

Logistics:

We are having snow removal issues. We have hired Ron Rhodes who came in with a small plow on his quad. We also are hiring Bryan Dodgen to come in with his loader to move large piles of snow out of the way.

We have quotes from an Electrician on the needed upgrades. This will be a new panel in the Administration room and wiring for two mini-split systems to be added to the Administration and Operations rooms.

We have been having plumbing issues. The toilet in the Administration room is out of service and the other bathrooms have issues also. We also need to make the bathrooms ADA assessable. We had a plumber do a small amount of work and we liked his work. We are awaiting a quote on the upgrades needed.

EMS:

We have converted three EMT's to full time status with one of them being per dium while two are benefitted positions.

Christian is leaving as he is moving.

We are hoping to get more EMTs hired so we can offer seven day a week full staffing.

Ryan, one of our full time Paramedics, has been hired to be a flight medic for Care Flight out of Reno. We are waiting to see what his schedule will be. We are not sure if he will stay with us part time or full time but we are hoping he will stay.

We are actively looking to hire another Paramedic.

HTS:

We are currently advertising to hire three additional Health Transport Technicians.

Sara Edson is looking into researching the Cares Act and an informal agreement with 50 Plus for contract to transport using a PSA-2-Grant.

Helicopter:

They have had challenges with weather.

Helicopter has been in Susanville for three weeks. We had a loaner but now it has been moved. Ours is now back and is in the hanger in Bieber due to high winds. This is a great helicopter and the pilots are happy as it has auto pilot.

Board Reports: None

Closed Session is entered into at 6:47 p.m.

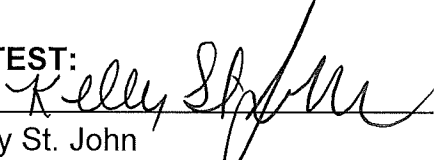
Per Government Code 54957, Public Employee Performance Evaluation District General Administrator.

Open Session is resumed at 7:13 p.m.

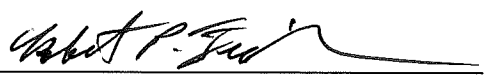
Instruction is given to staff as a result of closed session.

Meeting is adjourned at 7:21 p.m.

ATTEST:



Kelly St. John
Administrative Assistant



Robert Fisher
Board Secretary
