



Conference Room

Southern Cascades Operations Base and Training Center

205 Ash Valley Road, Adin, CA 96006

March 15 2021, 5:30 pm

Regular Board Meeting Minutes

1.0 Call to Order: by Vice Chair Joiner at 5:30 P.M.

2.0 Pledge of Allegiance led by Chair Joiner

Roll Call and Establishment of a Quorum of the Board of Directors

Present: Director Endicott, Director Fisher, Vice Chair Joiner, and Director Peterson,

Absent: Chairman Davis

3.0 Deletions /Additions and Approval of Agenda

District Manager requests deletion 7.1 and 6.0:

Director Fisher moved and Director Endicott seconded to approve the agenda as amended.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: Davis

5.0 Public Comment: *None*

7.0 Consideration / Action

7.1 Deleted

7.2 Director Endicott moved and Director Peterson seconded to approve adoption of the corrected Health Reimbursement Arrangement (HRA) Plan Rates of \$441.00/month for Single employees and \$891.67/month for Married and Married with dependents.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: Davis

7.3 Director Peterson moved and Director Fisher seconded to approve budget revision for Gurney Van Purchase for \$74,454.30 from Corning Ford.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: Davis

7.4 Director Peterson moved and Director Endicott seconded to Table the A adoption of revised standards for HRA eligibility for EMTs to include On-Call hours for 48 hour shifts. Employees must be Nor-Cal EMS certified.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: Davis

7.5 Director Endicott moved and Director Peterson seconded to approve Delegation of Authority for Training Division Manager to sign MOU with Burney Fire District for EMT student observation time on Burney Ambulance.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: Davis

7.6 Director Peterson moved and Director Endicott seconded to approve the following District Fees for the Training Center.

EMT Class Student Materials Fee	\$100.
AHA BLS Course (In Person)	\$ 70.
Heart Code (Skills only)	\$ 40.
Heart Saver	\$ 40.
Mass CPR Classes (For Card)	\$ 5.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: Davis

9.0 Information / Discussion: None

10.0 CFO Report: CFO Sara Edson provided the board with the monthly budget and addressed questions of Board.

11.0 Correspondence: None

12.0 District General Manager Report:

HTS Division:

- MTM awarded us a Community Hero Award! This will be advertised in the local papers.
- Numerous cancellations for the last two weeks for MTM transports. This shows that we need to spread revenues and maybe go to hospitals and facilities to get our name out more and market our services. The cancellations seem to be providers calling and rescheduling trips in addition to patients also calling in and cancelling trips.
- We have a Transport Technician Employee currently in ICU in Redding at Shasta Regional Hospital with COVID complications. Would like to take up donations to help out the family.

EMS Division:

- We have EMT personnel on call approximately 70-80 % of the time currently.
- Ambulance calls for service have been slower this month.

Training Division:

- We have 9 students that started the EMT class Saturday. There is a potential of 3 or 4 from our community. Class should be completed by June 30th.
- Training Division Supervisor is working on getting AHA classes on the calendar so other facilities are aware.
- Paramedic will be teaching ITLS class

Logistics:

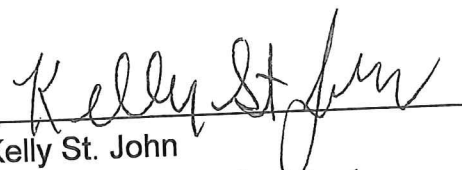
- We have volunteers painting and removing shelves in Room 1 and we are in the process of thinking about what type of flooring to install.
- We are working on the new phone system and getting that purchased and installed. It will be a cloud based system with 13 phones that will be internet based.

The Accounting Technician job is advertised and will close March 24th. The interviews will be set up the following week.


13.0 Board Reports: None

14.0 Adjournment: Meeting was adjourned by Vice Chair Joiner at 6:30 P.M.

ATTEST:


Kelly St. John
Administrative Assistant

4-19-2021
Date


Robert Fisher
Board Secretary

10-5-2021
Date