



Conference Room

Southern Cascades Operations Base and Training Center

205 Ash Valley Road, Adin, CA 96006

**November 15, 2021 5:30 pm**

**Regular Board Meeting Minutes**

Call to Order by Vice Chairman Davis at 5:30 p.m.

**Roll Call:** Present: Chairman Davis, Director Fisher, Vice Chairman Joiner, Director Peterson

Absent: Director Endicott

Chairman Davis led the Pledge of Allegiance

**Deletions/Additions and Approval of Agenda**

Director Joiner moved and Director Peterson seconded to Approve Agenda with no deletions or additions to Agenda.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Endicott

**Public Comment:** None

**Consent Agenda**

Director Peterson moved and Director Fisher seconded to Approve Minutes for the following Meeting:

Regular Meeting- October 18, 2021

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Endicott

### **Consideration / Action**

Director Fisher moved and Director Peterson seconded to Approve the Southern Cascades CSD Bad Debt/Account Write Off Policy.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Endicott

Director Joiner moved and Director Peterson seconded to Approve the Appeal of the taxation of 4 parcels taxed in Modoc and Lassen County for the Ellenberger, Larry D. Revocable Trust 2000 and refund the Trust \$130.00 for the 2021-2022 Tax year.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Endicott

Director Peterson moved and Director Joiner seconded to Approve a short-term non-secured operations loan in the amount of \$50,000 for a period of time of no more than ninety days. Loan rate will be at five percent with no pre-payment penalties.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Endicott

## **Information / Discussion: None**

**CFO Report:** CFO was absent; Financials were presented via email to Board Members by CFO. Director Joiner relayed some questions for CFO. Administrative Assistant will email these to CFO and then email clarification to Board.

## **Correspondence: None**

### **District General Administrator Report:**

#### **Logistics Side:**

- Metal fire door is now installed in operations room.
- The inmate crew cleared the junipers around dirt parking lot and burned and removed chain link fence that was around the parking lot.
- They will be coming back in late Spring to paint the outside of facility.
- We were unable to obtain the original drawing of helipad from Modoc County Building Department.
- Liz Davis Appraiser gave two names of Commercial Appraisers. They have been contacted and no return call as of yet.
- Environmental health inspector from State of California is putting us in Tier 2 and is requiring containment under the fuel truck to be constructed.

#### **HTS Side:**

- All of the Alturas vehicles have been moved from Strong Family Health Center to Surprise Valley Electric maintenance yard. They are now behind locked gates at night.
- We have one driver from Adin that has given a two week notice to leave employment.

#### **EMS Side:**

- On Saturday, Sunday, Monday we are still using QRV as no coverage for EMT's.
- We are still looking to hire an EMT.

#### **Helicopter:**

- The helicopter was out of service last week for 24-month inspection and maintenance.

- It was put back in service Saturday afternoon.
- St. Mary's in Reno is accepting COVID patients.
- Shasta Regional in Redding is also accepting COVID patients. The state of California has paid for 30 nurses to help at Shasta Regional.

Board Reports: None

**Closed Session** is entered at 6:50 p.m.

Per Government Code 54957, Public Employee Performance Evaluation District General Administrator.

**Open Session** is resumed at 7:15 p.m.

Instruction is given to Staff as a result of the closed session.

Adjournment at 7:22 p.m.

**Attest:**

Kelly St. John  
Administrative Assistant

Kell  
Date

Robert Fisher  
Board Secretary

Robert P. Fisher 1-4-2022  
Date