SOUTHERN CASCADES COMMUNITY SERVICES DISTRICT
SOUTHERN CASCADES

Southern Cascades Operations Base and Training Center
Conference Room
205 Ash Valley Road, Adin, CA 96006
July 20, 2026 - 5:00 PM
Regular Board Meeting Agenda

1.0 Call to Order – *Meeting called to order at 5:00pm.*

2.0 Pledge of Allegiance

3.0 Roll Call and Establishment of a Quorum of the Board of Directors – *Directors present: Rick Endicott, Craig Joiner, Clinton Davis, Bob Fisher, Kathy Peterson. Directors Absent: None*

4.0 Deletions /Additions and Approval of Agenda – *No additions/deletions to the agenda. Director Davis motioned to approve the agenda, director Fisher seconded the motion. Motion carried.*

5.0 Public Comment: *This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda. Please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. The chair reserves the right to limit the duration of each speaker to three minutes. The speaker may not cede their time. Agenda items with times listed, will be considered at that time. All other items will be considered as listed on the agenda or as deemed necessary by the Chairperson. - None*

6.0 Closed Session – *Convene to closed session at 5:15pm.*

6.1 Per Government Code §54957, Public Employee Performance Evaluation - General Manager

6.2 Per Government Code §54956.8, Conference with Real Property Negotiators, Property: 205 Ash Valley Road Adin, CA 96006

7.0 Reconvene to Open Session – *Reconvene to open session at 5:48pm. Direction given to staff.*

8.0 Reports

8.1 CFO Report – *HTS came in a little over $9,000 in net revenue for the month, with the Districts overall net revenue coming in at $5,254.*

8.2 EMS/Education Division Manager – *Still working on staffing ambulance 4 days a week, still no transports yet. The ambulance is currently at the shop having repairs completed. Tammy, Kenneth and Karli will be working on taking the CPR instructor courses.*

8.3 General Manager Report – *One of the vehicles in Susanville was involved in an accident and was reported by insurance as a total loss, a car has been placed in Yreka and a driver hired to accommodate trips in that area, the District was not awarded the BUILD grant applied for in the Spring, the AFG grant was submitted – requesting a ariatric ambulance, GM participated in a newly established CA Transportation Provider Committee, projects included in the SLCGP grant are wrapping up, board input on brand recognition was encouraged, the 5310 grant initially awarded the District 2 wheelchair accessible vehicles, with 2 additional vehicles placed on a contingency list – there was movement on the contingency list, now the District will receive all 4 wheelchair accessible vans.*

9.0 Presentations

9.1 Presentation by Cole Joiner of the Big Valley Little League – *Cole Joiner presented to the board explaining the current administrative and operational functions of the Big Valley Little League and asked for assistance from the District in carrying these function out in the future to ensure transparency and longevity of the Little League..*

10.0 Public Hearing - *Director Davis motioned to open the public hearing, Director Peterson seconded. Motion carried.*

10.1 Public Hearing and Consideration of the Fiscal Year 2026/2027 Budget – *The FY 2026/2027 Budget was presented by the CFO, touching on increases in insurance and building purchase expenses reflected in budget.*
Director Davis motioned to approve the Fiscal Year 20026/2027 Budget, Director Fisher seconded. Motion carried

Director Davis motioned to close the Public Hearing and reconvene to open session, Director Peterson seconded. Motion carried.

11.0 Action Items

11.1 Approve board minutes from 06.15.2026 Regular Board Meeting. – *Director Fisher motioned to approve the 06.15.2026 Regular Board Meeting minutes, Director Davis seconded, Director Endicott abstained. Motion carried.*

11.2 Selection of Independent Auditor for Fiscal Year 2025/2026 Audit. – *Director Endicott motioned to approve the selection of Nigro & Nigro PC for the Fiscal Year 2025/2026 Audit, Director Peterson seconded. Motion carried.*

11.3 Discussion and possible action to authorize the General Manager to purchase a used 2025 Subaru Crosstrek from Lithia Reno Subaru for $27,599, using $19,741.30 in insurance proceeds from the loss of asset no. 77447 and HTS funds for the remaining balance. – *Director Fisher* *motioned to approve the purchase of a 2025 Subaru Crosstrek from Lithia Reno Subaru, Director Davis seconded. Motion carried.*

11.4 Discussion and possible action to authorize the General Manager to apply for and obtain an additional line of credit of up to $100,000 from Umpqua Bank to finance the purchase of three HTS vehicles. – *Director Davis moved to approve the authorization, amended to remove the language "to finance the purchase of three HTS vehicles." Director Endicott seconded the motion as amended. Motion carried.*

11.5 Approval of Resolution 2026-04 Resolution Ordering an Election, Requestion County Elections to conduct the Election, and Requesting Consolidation of the Election. – *Director Endicott motioned to approve Resolution 2026-04, Director Fisher seconded. Motion carried.*

11.6 Discussion and possible action to approve the Agreement for Purchase and Sale of Real Property and Joint Escrow Instructions Between Southern Cascades Community Services District and Big Valley Joint Unified School District for the Property Located at 205 Ash Valley Road Adin, CA 96006. – *Director Fisher motioned to approve the Agreement for Purchase and Sale of Real Property and Joint Escrow Instructions Between Southern Cascades Community Services District and Big Valley Joint Unified School District for the Property Located at 205 Ash Valley Road Adin, CA 96006, Director Davis seconded. Motion carried.*

11.7 Discussion and possible action to approve MTM NEMT/NMT contract. – *Director Fisher seconded the motion to approve the MTM NEMT/NMT contract, Director Davis seconded. Motion carried.*

12.0 Discussion Items

12.1 Strategic planning – EMS – *District will continue to work on staffing the ambulance 4 days a week and seek revenue potential of taking IFT's when available.*

12.2 Review Board Bylaws – *GM presented amendments to the Board Bylaws, reflecting Brown Act and other legal updates, to be reviewed by the Board and presented for approval at the next meeting.*

13.0 Adjournment – *Meeting Adjourned at 7:05pm.*

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request by calling 530 299 3110 at least 24 hours prior to the meeting. Posted at Southern Cascades Operations Base and Training Center Foyer and the SCCSD Website July 17, 2026.

Board Clerk Attestation: ____________ Date: 8/17/26

Board Secretary Attestation: ____________ Date: 8-17-26