



Conference Room
Southern Cascades Operations Base and Training Center
205 Ash Valley Road, Adin, CA 96006
May 15, 2023 5: 00 PM
Regular Board Meeting Minutes

Call to Order by Chairman Joiner at 5:05 PM

Pledge of Allegiance

Roll Call: Present: Endicott, Fisher, Joiner, Peterson

Absent: Davis

Director Peterson moved and Director Fisher seconded to Approve Agenda with no Deletions or Additions.

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: Davis

Public Comment: None

CLOSED SESSION Per Performance Evaluation Attorney Evaluation Government Code 54957, District General Administrator is started at 5:06 PM

Director Davis arrives to meeting during Closed Session at 5:12 PM

Reconvene to OPEN SESSION at 6:14 PM

Instruction is given to staff as a result of Closed Session

Consideration/Action

Director Peterson moved and Director Davis seconded to Approve proposal from Robert C. Province CPA for year end 2019 and 2020 financial audits. Cost will be \$10,000.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: NONE

Information:

A meeting is set for Community Outreach to work on community mailer for Monday May 22, 2023 at 8:00 AM

Clinton Davis and Craig Joiner and Rick Endicott are on this committee.

Review amendments to Substance Abuse Policy #3520.0

Consent Agenda:

Director Davis moved and Director Peterson seconded to Approve the Regular Board minutes for April 17, 2023.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: NONE

Finance Committee Report: Kathy Peterson recommends to Board to accept the April 2023 financials.

In addition, the Finance Committee would like to add a Budget line item opening a new savings account dedicated strictly for the purchase of property or vehicles.

CFO Report: Sara Edson is not present.

District Operations Analyst Report:

I have been working on a policy so that we are not continually taking transports that do not make financial sense for the District. The short trips where we are going less than 10 or 11 miles, we are losing money or sending a driver and car a long distance for a very short transport. When running that report on shorter trips there were no local trips in the past 90 days for less than 10 or 11 miles. All were out of the area.

Education Division Manager Report: Gonzo Solorio is not present. He passed on to let the Board know that the Spring EMT Class is finished and 8 students passed! Congratulations to our students!!

HTS Supervisor Report: Update on vehicles that are getting fixed and that are now out of shop and running. We need to update our brochures to remove MTM. Alturas transports are slowing down. Susanville is really busy...could use more cars and drivers in that area currently.

EMS Division Manager Report: Megan Wright is not present.

District General Administrator Report: We had a visitor from Cal Fire, Brock Redding stop by. I gave him a tour of our facilities and offered our classrooms if they wanted to do classes or training.

Update on the GEMT grant we applied for. It ended up costing us \$1000.00 to pay Crystal to apply for it and we only received a check for \$691. We lost money on this venture.

There has been no update on the 299 Corridor. Matt Brown is actively recruiting our EMS staff.

If the 299 corridor ever comes together we will have to update our billing and PCR software to what everyone will be using.

Board Reports: None

Correspondence: None

Adjournment: Meeting is adjourned at 7:10 PM

Attest: Kelly St. John, District Clerk



Rick Endicott, Board Secretary



Date 6-19-23

Date: 6/19/23