



Conference Room  
Southern Cascades Operations Base and Training Center  
205 Ash Valley Road, Adin, CA 96006

**October 17, 2022**  
**Regular Board Meeting Minutes**

**Call to Order** by Vice Chair Joiner at 5:30 P.M.

**Roll Call:** Present: Director Endicott, Director Fisher, Director Joiner, Director Peterson

**Absent:** Davis

Vice Chair Joiner led the Pledge of Allegiance

**Deletions/Additions and Approval of Agenda**

Director Endicott moved and Director Peterson seconded to Approve Agenda with no deletions or additions to Agenda.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Davis

**Consent Agenda**

Director Fisher moved and Director Peterson seconded to Approve the Minutes from the following Meetings:

Regular Meeting-September 19,2022

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Fisher, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** Davis

Chairman Davis arrives at 5:40 PM

### **Consideration/Action**

Director Peterson moves and Director Joiner seconds to Approve a short term loan to replace the HTS Vehicle from Mountain Valley HC totaling \$16,000, with a balloon payment due on 2/15/2023.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** None

Dan Bouse states this is a 2012 Toyota Sienna with 144,000 miles on it and in good condition.

Director Fisher moves and Director Peterson seconded to Approve the 2022-2023 Fiscal Budget Amendment reflecting the monthly payment of the short term loan due 2/15/2023 with interest of \$323.51.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** None

Director Fisher moves and Director Endicott seconded to Approve the Delegation of Authority for CFO to raise the ACH limit from \$30,000 to \$40,000 for Tri Counties Bank.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

**CFO presents September 2022 Financials**

It is noted that the EMS for September revenue is showing zero as no runs have been billed out as of today. Sara Edson notes that we need to get a better system to get EMS runs billed out quicker.

Finance Committee Report is given by Craig Joiner.

- HTS Side is doing good. They could use a couple more vehicles to get trips up.
- Our challenge is the EMS Side. Financials show that EMS is losing about \$20,000 each month.
- We need to get a map of EMS staffing together to show when we have ALS and or BLS available.

**Education Division Manager Report-** Gonzo Solorio is not present.

District General Administrator states that EMR Class- Big Valley SD has allotted \$9000 for this class.

**EMS Division Manger Report-** Alisa Allison is present via telephone.

- We have avoided a lot of overtime this period except for myself
- We have had a couple days of BLS Coverage

- The problem with billing out timely is due to new EMT's not getting signatures of patient giving consent to transport and also not getting face sheets. One issue is we are getting a physical address of pick up for patients but everyone here has post office boxes...so the face sheets show the correct mailing address and insurance information. Kelly St. John has been helping me obtain face sheets and insurance information which is helpful.
- One issue I am having is that Sharp Billing Company is telling me we need more information from patient when we have clearly marked in EMR that patient was unable to sign (for example in restraints) and a witness has signed for them. Even with this they still are not billing out run.
- Things have been running a little more smoothly this month
- Only a couple billable runs for September
- We have challenges of Burney Ambulance being out of service some days and Sems at Mayer's is very short staffed now. Sems has had 3 Paramedics quit or give notice. This will leave only one Paramedic available to cover shifts by the end of October.

**HTS Supervisor Report-** We have been busy. We have hired two new drivers in Susanville. One is part time and one full time. In Alturas we have had two drivers quit. These were drivers that hardly ever took trips so should not affect us too badly. We have hired another Alturas driver part time. We could still use 1 more full time driver out of Alturas and one-part time driver out of Dorris. We have been getting more wheelchair trips and some gurney trips.

District General Administrator Report:

- We have signed an agreement on the GEMT reimbursement from Med-Cal. 21-22 Fiscal year submission is due November 27 and Sara will be working getting the information needed for the consultant to prepare the report.
- Special District Representative Chris Norton wants to get a round table together to meet with Megan Dahle to get some backing on raising the Medi-Cal ambulance reimbursement raised. The current rate which is only \$110. has not been changed since 2019. Currently there is a push to raise it to \$1000.00.
- Geri Byrne just appointed to the board for Golden State Natural Resources. This will be good for us.
- We need to schedule a special meeting for next Monday 10/24/22.

- Finances are in such a state that we may have to look at layoffs and also may not fill some positions
- We have signed a new contract with Partnership for gurney and wheelchair transports. We have negotiated a little higher rate on the deadhead (empty miles) which will help a bit with the cost of fuel. We already had a signed contract for wheelchair but not for gurney transports. This is to help with the direct dispatch with Partnership that will be transpiring with Kinectics
- Don from Kinectics called and they have signed a contract now with Partnership and should be starting the transition to that module within the next few weeks
- On Monday I will meet with the Red Cross to work on us negotiating an MOU for us to be able to do HTS standby at the Red Cross shelters

**CLOSED SESSION per Government Code 54957, Public Employee Performance-District General Administrator is entered into at 6:42.**

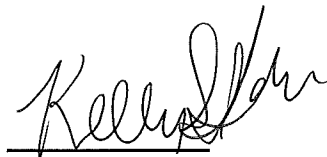
**Resume OPEN SESSION AT 7:12 PM**

**Instruction is given to staff as a result of Closed Session**

**Meeting is Adjourned 7:13 PM**

**Attest:**

**Kelly St. John**



**Administrative Assistant Date 11-21-2022**

**Robert Fisher**



**Board Secretary Date 11-21-22**