



Conference Room  
Southern Cascades Operations Base and Training Center  
205 Ash Valley Road, Adin, CA 96006  
**September 18, 2023 5:00 PM**  
**Regular Board Meeting Minutes**

**Call to Order** by Chairman Joiner at 5:10 PM by Craig Joiner

**Pledge of Allegiance**

**Roll Call:** **Present:** Endicott, Fisher, Joiner, Peterson  
**Absent:** Davis (Davis arrives during closed session)

Director Fisher moved and Director Endicott seconded to Approve Agenda with no deletions or additions.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** Davis

**Public Comment:** None

**CLOSED SESSION (entered into Closed Session at 5:11 PM)**

**Per Performance Evaluation Attorney Evaluation Government Code 54957, District General Administrator**

**Per Government Code 551.071 Real Property Deliberations**

**Reconvene to OPEN SESSION at 6:00 PM**

Instruction is given to staff as a result of Closed Session

**Reports**

**Finance Committee Report-** Kathy Peterson on behalf of Finance Committee recommends to Approve August 2023 Financials

Recommend waiting on Big Valley Joint Unified School District Superintendent and or Board to reply to our letter from SCCSD Board written by our attorney. They have 3 months to reply according to the terms of our lease.

**CFO Report-** Sara Edson attends via telephone. In August I reviewed the outstanding receivables for EMS and wrote off \$22,000 from 2022-2023.

If we can postpone any expensive vehicle repairs/maintenance until January after we receive our first tax check it would be helpful to our budget.

We have \$4500 in savings per our agreement of depositing \$1500 per month to that account.

**District General Administrator Report-** Most of the major repairs have been completed on our HTS vehicles. The Toyota Sienna needs tires. After inspection we have discovered that the build up on this vehicle is not the greatest and it affects the wear on the tires.

We will go ahead with the purchase of a 2023 Outback Subaru base model and a 2023 Crosstrek Subaru base model from Klamath Falls Subaru. We will put \$8000. down payment on each that we had set aside from the crashed Subaru. The payments will be approximately \$530 per month. We need confirmation on what interest payment will be and finalize some things first on the financing. We need to find out if the District will be building credit with these purchases.

I have sent Ted at Supreme Graphics in Susanville the final proof on our mailer.

Hue and Cry were here today for our annual inspection and it went well.

#### Consent Agenda

Director Peterson moved and Director Davis seconded motion to Approve minutes from board meetings for August 21, 2023 and September 7, 2023; and in addition accept the August 2023 Financials.

#### RESULT: APPROVED, UNANIMOUS

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

#### Consideration/Action

Director Davis moves and Director Endicott seconds motion to Approve SingletonAumun PC for audits, years ending 2019 and 2020. Craig Joiner, Board President will sign contract. Cost is \$13,000 for each year.

#### RESULT: APPROVED, UNANIMOUS

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

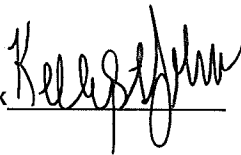
**ABSTAIN:** None

**ABSENT:** None

**Correspondence:** None

Adjourned at 6:40 PM

Attest: Kelly St. John, District Clerk



Rick Endicott, Board Secretary



Date 10-16-2023

Date: 10/16/23