



Conference Room  
Southern Cascades Operations Base and Training Center  
205 Ash Valley Road, Adin, CA 96006  
**October 16, 2023 5:00 PM**  
**Regular Board Meeting Minutes**

**Call to Order** by Chairman Joiner at 5:01 PM by Craig Joiner

**Pledge of Allegiance**

**Roll Call:** **Present:** Davis, Endicott, Fisher, Joiner, Peterson  
**Absent:** None

Director Peterson moved and Director Davis seconded to Approve Agenda with no deletions or additions

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson  
**ABSTAIN:** None  
**ABSENT:** None

**Public Comment:** None

**CLOSED SESSION (entered into Closed Session at 5:03 PM)**

**Per Performance Evaluation Attorney Evaluation Government Code 54957, District General Administrator**

**Per Government, Code 551.071 Real Property Deliberations**

**Reconvene to OPEN SESSION at 5:30 PM**

Instruction is given to staff as a result of Closed Session

#### **Reports**

**Finance Committee Report-** Kathy Peterson on behalf of Finance Committee recommends to Approve September 2023 Financials

Due to lack of funds and Sara Edson, CFO suggestion, the finance committee recommends to the Board that we hold off until we get tax money in January to continue with the purchase of any new HTS vehicles

**CFO Report-** Sara Edson attends via telephone. Revenue is coming down due to not as many Partnership HTS trips. Recommended to Finance Committee that we hold off on purchasing new HTS vehicles until we receive tax money in January. I will be revising the balance sheet by the next meeting and making some changes to the budget.

Our cash forecast for the next four months is down.

**District General Administrator Report-**

RCAC- we have a lady that applied for an access to community facilities funding grant. Our grant was accepted so now they can hopefully help us apply for additional grants

Ron Rhodes gave us a notice on October 1, that due to health reasons he would not be available to help us with snow removal this year. The board suggests reaching out to Bryan Dodgon who has helped us before.

Gonzo is working with Nor Cal on getting paperwork completed for Dr. Colas our new interim Medical Director.

Gonzo has scheduled EMR Class for November 4, 2023 and EMT Class for January 13, 2023. Kelly has posted these on our website.

Our staffing for QRV has been more consistent.

We have stopped any major repairs until January due to lack of funds on our HTS vehicles. We will hold off on any snow tires until absolutely needed.

Rick Endicott is doing research on GPS Tracking.

**Consent Agenda**

Director Peterson moved and Director Fisher seconded motion to Approve minutes from board meetings for September 18, 2023 and special board meeting from October 9, 2023; and in addition accept the September 2023 financials, and Approve a refund to the Parks Family Trust for the overtax of 3 parcels totaling \$195.00 (overtaxed).

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

**Correspondence:** None

Adjourned at 6:24 PM

Attest: Kelly St. John, District Clerk



Rick Endicott, Board Secretary



Date 11/20/23