



Conference Room  
Southern Cascades Operations Base and Training Center  
205 Ash Valley Road, Adin, CA 96006  
February 19, 2024 5:00 PM  
Regular Board Meeting Minutes

**Call to Order** by Chairman Joiner at 5:00 PM by Craig Joiner

**Pledge of Allegiance**

**Roll Call:** **Present:** Endicott, Fisher, Joiner  
**Absent:** Davis, Peterson

Director Endicott moved and Director Fisher seconded to Approve Agenda with no deletions or additions

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Fisher, Joiner

**ABSTAIN:** None

**ABSENT:** Davis, Peterson

**Public Comment:** None

**CLOSED SESSION (entered into Closed Session at 5:01 PM)**

Per Government Code 54957, Public Employee Performance Evaluation- District General Administrator

Per Government, Code 551.071 Real Property Negotiations

Per Government Code 54956.1 (d) Conference with legal Counsel-Anticipated Litigation, Significant Exposure to Litigation-one potential case

**Reconvene to OPEN SESSION at 5:50 PM**

Instruction is given to staff as a result of Closed Session

## **Reports**

**Finance Committee Report-** Craig Joiner -recommends to Accept the January 2024 Financials and also to table the approval of the budget until next meeting

**CFO Report-** No questions from Board to Sara

**District General Administrator Report-** Bantram heating has fixed our boiler. I had a meeting with IT support VC 3- discussions of our older workstations, which need upgraded soon. We ordered a new workstation for Kelly as her hard drive went out. She has been using her laptop but some of the billing procedures are not working on the laptop.

Having discussions with RCAC and Debbie at USDA regarding facility grant. The audits need to be completed before we move forward.

Kelly and I met with Cori from Partnership Healthplan regarding upcoming changes with Kinetic and how trips will be dispatched to us. Our trip numbers are down due to Kinetic not assigning trips to us but giving to other vendors. Cori said we are over charging compared to other vendors. We have dropped the mileage charge .25 per mile for ambulatory transports to see if that helps us get a higher volume of transports.

We are looking into putting cameras in our HTS vehicles- researching costs. The startup costs for cameras is approximately \$3700.

Our facebook flyer went out with news on our EMS changes. I have also added information in " What's Happening in Big Valley", to get the word out.

## **Public Comment**

Aaron Albaugh is present. He states as a County Supervisor and as a concerned citizen that he would ask there be better communication with the Board of Supervisors regarding changes in the EMS Staffing. He would like to know any updates and also would like to improve the communication and collaboration on the EMS staffing. He recommends that Karli Frye, District Manager reach out to be on the Agenda for the Board of Supervisors meeting to discuss financial difficulties and EMS staffing.

## Consent Agenda

Director Endicott moves to make motion to approve consent agenda and Director Fisher seconds the motion.

### **RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Fisher, Joiner

**ABSTAIN:** None

**ABSENT:** Davis, Peterson

Approve placement of all board-approved policies under Southern Cascades Community Services District Policy & Procedure Handbook

Approve District General Administrator to attend the SDRMA Spring Education Day: March 25-26. (Registration is free; hotel is \$149.00 plus tax for one night

Approve the District General Administrator to attend CSDA Budget Preparation for Special Districts Virtual Workshop: February 28-29 Cost is \$230.00 for CSDA members

Approve District General Administrator to attend Northstate Prehospital Conference: April 20 at the Win River Casino, Redding. Cost is \$82.00 to attend

Approve District General Administrator to attend State of Jefferson EMS Conference: March 7-8 in Ashland Oregon. Registration is \$180.00; hotel is \$253.00 per night for two nights.

Approve revisions to Policy #6203.0 Probationary Period, changing the probationary period from 6 months to 90 days.

Approve Resolution 2024-01 to finance 2 Subaru Crosstreks financed by Stefan Morton.

## Action

Director Endicott moved and Director Fisher seconded the motion to accept January 2024 Financials.

### **RESULT: APPROVED, UNANIMOUS**

**AYES:** Endicott, Fisher, Joiner

**ABSTAIN:** None

**ABSENT:** Davis, Peterson

**Discussion**

Establish a date for a Policy Committee Meeting. Karli will email members to see what date works to set the meeting. Members are Angelina Davidson, Craig Joiner, and Clinton Davis.

Karli Frye and Craig Joiner met with John Benoit-Executive Officer from LAFCO to discuss SCCSD offering professional grant writing as another avenue of generating income. John said this would be within our purview.

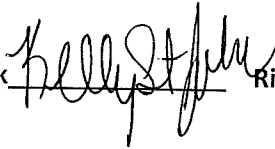
**Correspondence**

We received a letter regarding Southern Cascades Community Services District AB716 Compliant Hardship Policy. Karli will send a letter back in reply.

Adjourned at 7:00 PM

**See: Attachment: Resolution 2024-01**

Attest: Kelly St. John, District Clerk



Rick Endicott, Board Secretary



Date

3-18-2024