



Conference Room
Southern Cascades Operations Base and Training Center
205 Ash Valley Road, Adin, CA 96006

September 19, 2022
Regular Board Meeting Minutes

Call to Order by Vice Chairman Davis at 5:40 P.M.

Roll Call: Present: Chairman Davis, Director Endicott, Director Fisher, Director Joiner, Director Peterson

Absent: None

Chairman Davis led the Pledge of Allegiance

Deletions/Additions and Approval of Agenda

Director Joiner moved and Director Peterson seconded to Approve Agenda with no deletions or additions to Agenda.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Public Comment: None

Discussion:

Peterson from Finance Committee moves and Joiner seconded to recommend Final Budget for FY 2022-2023

Open Public Hearing FY 2022-2023 at 5:44 P.M.

No public present

Close Public Hearing 5:49 P.M.

Consideration/Action

Director Fisher moved and Director Endicott seconded to Adopt the Final Budget FY 2022-2023

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

CFO presents August 2022 Financials and answers any questions

Consideration/Action

Director Joiner moved and Director Fisher seconded to Approve the August 2022 Financials

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Endicott moved and Director Peterson seconded to Approve Delegation of Authority to Grants Manager to submit two USDA Grant application (s) over District General Administrator's signature at the fifty-five percent grant level

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Joiner moved and Director Fisher seconded to Approve the Delegation of Authority to District General Administrator for the Acquisition of a replacement HTS vehicle for #93629; with a spending limit up to \$20,000.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

District General Administrator states that this is to replace the totaled vehicle which we will have funds of \$16,000 from the insurance plus the sale of salvage in a couple days to go toward this replacement vehicle purchase. We are looking at used vehicles which will be cheaper to insure also.

Consent Agenda

Director Fisher moved and Director Peterson seconded to Approve the Minutes from the following Meetings:

Regular Meeting- August 15, 2022

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Correspondence: None

Education Division Manager Report- Gonzo Solorio attends and gives his report via computer-

- Public Safety class is approved

- EMT class will start in January 2023. We need 6 students to enroll to cover costs of class.
- We are working on getting instructors still.
- We just completed a PALS class
- Cedarville has asked us to do an EMT class in Cedarville but we would rather hold class on campus here.
- We have a CPR Instructor class November 5, 2022 scheduled. We can take 10 students. This is a Sems class that will be held here.

EMS Division Manager Report- Alisa Allison attends and gives report via computer-

- I have implemented a new Narcotic Policy and we are giving it a trial run to work the bugs out.
- I should have a new Policy for you to Approve for Narcotic Policy by next board meeting
- I need Board to give me direction on whether we should use QRV to avoid overtime or keep the ambulance running
- We have a lot of overtime for Tom Brady and Alisa Allison as Medics as everyone else we have hired is working other jobs and not available
- We also have a lot of overtime shifts for two EMT's; Sara and McKenzie as we are short staffed on our per-diem EMT's also.
- Director Joiner asks if we have the staff to do a BLS ambulance to avoid overtime
- I have been trying to set up a BLS ambulance coverage on Saturday's but so far staffing has not worked out to do so
- One issue is if I am able to hire another full time Medic to come work a 96 hour shift (all of this will not be overtime as to how the schedule falls)
- Tom Rady is the only Medic who gets overtime pay each week due to the way the schedule falls.
- There is still a huge shortage of Medics and EMT's to contend with

- After asking again to the Board do they prefer the ambulance to keep running as opposed to using the QRV; even if the overtime cannot be avoided?
- Director Joiner states that he would want the ambulance to keep running as with the QRV we cannot bill out since we do not transport
- Director Joiner asks if we could convert the QRV vehicle to use for HTS or for gurney transports?

HTS Supervisor Report- Angelina Davidson gives report

- Vehicle 65920 is back on the road. We had a mechanical issue with it.
- We are in process of hiring a HTS driver from Susanville today
- We have 1 full time and 1 part time drivers in Susanville currently and this new hire will make 2 full time
- Our MTM trips are starting to pick up again in Susanville and a little in Alturas also
- We have been doing quite a few longer trips to Davis and San Francisco.
- We are losing a driver from Alturas who has found a different job; this driver was good to do our Gurney trips
- Currently we have 3 drivers with DMV physicals that can do the Gurney trips
- We have one more driver that is willing to get his DMV physical so he can take Gurney trips also

District General Administrator Report-

- We expect to hear from the Kinectics who is the software vendor for Partnership soon
- Partnership has said they will try the gurney trips first to be assigned with the new system
- Then they will move onto the wheelchair trips
- Hopefully by mid-Spring they will be able to switch over completely all trips even ambulatory and cancel MTM service

- We are hoping this new system will help reduce dead head miles we are having to do with MTM
- We are told that they will honor member preference which MTM does not
- We will get Prop 56 money on every trip as to where currently we do not get on any ambulatory MTM trips
- The TARS we are told by Partnership will go away which will help Kelly with billing as these take a lot of time

CLOSED SESSION AT 7:00 PM

Per Government Code 54957, Public Employee Performance Evaluation-Attorney

RESUME OPEN SESSION AT 7:28 P.M.

Director Joiner moved and Director Fisher seconded to Delegate Authority to the District General Administrator to sign a termination of letter of engagement with Prentice and Long.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: None

Director Fisher moved and Director Peterson seconded to Delegate Authority to District General Administrator to sign the Legal Services Agreement between Southern Cascades CSD and Attorney Sophia R. Meyer.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: None

CLOSED SESSION is entered into at 7:48 P.M.

**Per Government Code 54957, Public Employee Performance Evaluation
District General Administrator.**

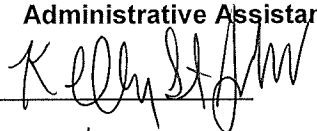
Resume OPEN SESSION at 8:08 P.M.

Instruction is given to Staff as a result of the Closed Session.

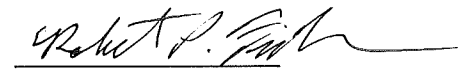
Board President Adjourns meeting at 8:10 P.M.

Attest:

**Kelly St. John
Administrative Assistant**


Date 10-17-2020

**Robert Fisher
Board Secretary**


Date 10-17-2022