



Conference Room
Southern Cascades Operations Base and Training Center
205 Ash Valley Road, Adin, CA 96006
February 20, 2023
Regular Board Meeting Minutes

Call to Order by Chairman Davis at 5:30 PM

Pledge of Allegiance

Roll Call: Present: Davis, Endicott, Fisher, Joiner, Peterson
Absent: None

Director Peterson moved and Director Endicott seconded to Approve Agenda with following additions or corrections: Addition of **12.0 CLOSED SESSION Per Performance Evaluation Attorney Evaluation Government Code 54957, Public Employee and then add 13.0 Resume open session 13.1 Direction to staff as result of Closed Session. 14.0 Adjournment**

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: None

Public Comment: None

Election of Board Officers 2023

Bob Fisher nominated Craig Joiner for Board Chair

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Peterson
ABSTAIN: Joiner
ABSENT: None

Clinton Davis nominates Robert Fisher as Vice Chair

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Joiner, Peterson

ABSTAIN: Fisher

ABSENT: None

Robert Fisher nominates Rick Endicott for Board Secretary

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Fisher, Joiner, Peterson

ABSTAIN: Endicott

ABSENT: None

Rick Endicott nominates Kathy Peterson as Board Treasurer

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner

ABSTAIN: Peterson

ABSENT: None

Consent Agenda:

Director Davis moved and Director Peterson seconded to Approve the Minutes for following meetings.

Regular Meeting January 16, 2023

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Information/Discussion

Standing Committee Assignments are made by Chair Joiner (see attached page)

District General Administrator asks Board for clarification on Parcel fee reimbursement guidelines for when a mistake is made. Clinton Davis states that there is a policy on this already. District General Administrator will look over Policy and see if changes need to be made.

District General Administrator gives a brief synopsis of a meeting she had with Mayers Hospital. We are having an open conversation with them regarding the situation where SEMSA has given Mayers Hospital a 180-day notice to terminate their ambulance service at Mayers. Mayers is interested in putting together a partnership with Modoc Medical Service, Cedarville Surprise Valley Ambulance Service, Southern Cascades CSD, and or Burney Fire Department. There is a lot of unknowns at this point as to whether this would be something we would entertain but we are willing to discuss the possibility and do more research. This might make it so that we could be reimbursed at a cost base rate for Medi-Cal and Medicare. The Hospital would have to do our billing so we are not sure how this would affect us with many unknowns at this time.

District General Administrator will be attending Burney Fire Department Board Meeting Tuesday night 2/22/23 where Mayers might be presenting a proposal or at least a discussion with Burney Fire Department.

Item 8.4 will be discussed from the Finance Committee Report regarding seeking USDA Grant to purchase (2) Ford Transit Connects.

Action Items

Director Endicott moved and Director Fisher seconded to Approve that District General Administrator will attend SDRMA Spring Education Day, March 21st through Wednesday March 22 and to get a hotel room for one night at \$139.00 plus tax.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Fisher moved and Director Peterson seconded to Approve that the District General Administrator will attend CSDA General Leadership Summit, June 25th through June 27th, 2023. (Cost of training is \$675.00 and hotel room for 3 nights will be \$199.00 plus tax and \$15.00 hotel fee)

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Finance Committee Report

Finance Committee Report is given by Kathy Peterson.

We need to amend the Budget to show the purchase of the Prius.

We recommend to accept the January 2023 financials.

We want to move \$46,000 into a capital account to be held for the purchase of new and or used vehicles for the HTS side. This will be put on the next meeting Agenda.

We recommend dropping the USDA Loan we were applying for to purchase (2) Ford Transit Connects as currently we do not have funds to match.

We recommend also to not apply for the La Malfa grant for this year as we need to get more information together on whether we can or even want to purchase this property. In addition, we do not have funds to match grant currently. We don't want to get in the way of anyone else that wants to apply for the funds from Modoc County. I will reach out to Chester Roberson (CEO of Modoc County) to let him know we will not be applying this year.

We need to get audits completed as soon as possible. Sara Edson has prepared the RFP and she asks if we want them published?

We need to contact the Big Valley Joint Unified School District and or Paula Silva and open a conversation about amending the current lease regarding us getting Air Methods to pay for being here. Currently the lease states that we cannot sublease to a "for profit". In addition, open a conversation about the appraisal they had completed on the property recently and talk about purchasing this property.

CFO Report

Sara Edson is attending meeting via phone. She goes over the January Financial reports and answers any questions of the Board. HTS income is going strong. MTM trips are down but Partnership Wheelchair and Gurney trips are up.

We should see the difference next month on the February financials since cutting down to QRV and have a lot less overtime on the EMS side. This will help our financials a lot.

Education Division Manager Report

Gonzo Solorio is teaching EMT Class tonight. He has passed on they started the EMT Class with 10 students last Saturday.

EMS Division Manger Report

Megan Wright is unable to attend as working on her other job tonight.

District General Administrator states that we have downsized EMS to QRV now to avoid overtime and make having EMS more affordable. Most days this will be ALS coverage. We should see the difference in reducing overtime on the EMS side starting the month of February, 2023.

HTS Supervisor Report

Angelina Davidson gives report on the following;

We are doing well with plenty of new staff now in Alturas area. We have lost a full time driver in Susanville that will hurt us as he was willing to work 24-7. We have an interview on Friday with a potential driver for Susanville area. We are looking to hire a driver or drivers for the Burney area. One full time driver for Burney area that was out seems to not going to come back. We have had another accident in the Subaru from Alturas so it needs fixed. We also had an accident with our gurney van where driver hit the drop down step on the curb that is needing fixed. We now have the van that was wrecked into a rock fixed and back from Chico.

The board asked Angelina how many vehicles we currently have up and running. She states that we have 3 running in Alturas, 2 in Susanville, 4 running in Adin and 1 in Burney and 1 in Fall River, and 1 in Dorris. So 12 are running now and when the Subaru is fixed we will have 13.

District Operations Analyst Report

Mike Hida gives report on what he has been researching and working on. He said when running a report on the EMS for the past couple years that we only are able to collect about 15% of the billing amount on average. He has asked CFO to increase reserve amount on the budget for EMS as we are collecting about \$15.00 per \$100.00 billed.

EMS has been allowed to drain every bit of the money HTS has earned due to the overtime issue and not enough staff for EMS. HTS is a money maker and would be profitable and a standalone business without the EMS drain. We need to be putting money aside for HTS to purchase new and used vehicles as replacement vehicles for the older ones and also add to the existing fleet.

We should build a model where we take the tax dollars and that would be the budget for the EMS side. That way the EMS is budgeted where it needs to be so that it does not take all of the HTS earnings.

We should give more incentives to HTS drivers with better pay and benefits so that we can maintain good employees longer. Also so that we are possibly increase the pool for better drivers that will stay long term.

We only have 3 remaining years on this lease of this property. We need to form a plan of what we want to do if we don't remain here and or cannot purchase the property. We need to look at all options and be working on this now.

District General Administrator Report

We need to look into USDA grants again next year for replacing HTS vehicles. There have been too many recent accidents with our vehicles on the HTS side and our insurance rates most likely will be going up. I am looking into various trainings we can add to our drivers training to help.

I am still trying to salvage the relationship with Eagle Lake Village regarding them wanting transports. Hopefully we can get trips with them in the future even with an LOA but we need more vehicles and drivers available to commit to this.

We need to get a better handle on our plan for trying to purchase this property we are on or if not what is our long term plan? We need to think of options.

Our lack of audits is a problem when we need to apply for grants.

It would be nice to form partnerships and tie in with fire somehow in order to seek grants.

Our HTS trips are doing great. We have good income coming in. By next month you should see a better financials due to cutting back EMS to QRV and avoiding all the overtime.

Board Reports

Clinton Davis states that we need to work more on public awareness and marketing. Many people have come to me asking if the ambulance has folded completely? So there seems to be a lot of misinformation spreading through the valley. It would be good to somehow get the word out regarding how much it actually costs to sustain the ambulance and let the public know how little of that is actually coming from the tax dollars. At \$65.00 a parcel it does not even come anywhere close to what it takes to sustain the ambulance service. People need to be aware of this. Let them know that it is actually the HTS side which also is a great service to the public that is supporting us to keep an ambulance. Also many have asked me if we own the helicopter and why are we wasting money on that. So there is a big misconception regarding Air Methods and Semsa on this base. We need to make the public aware that we are responsible in allowing Air Methods to be here which allows the community to have the helicopter at their service when needed but that we do not own the helicopter nor the crew that runs it which is (SEMSA).

Craig Joiner mentions that he has seen our presence and more communication on our Facebook page lately which is good.

The board would like to look into setting up a meeting with Chester Roberson (CEO of Modoc County) and maybe John from LAFCO to brainstorm ideas that would help the District.

There will also be a Special Board Meeting Monday 2/27/23 at 5:30 PM

Correspondence

None

Open session is ended at 7:29 PM

Closed Session is started at 7:31 PM, **Per Performance Evaluation Attorney Evaluation Government Code 54957, Public Employee**

Resume open session at 8:00 PM

Direction to staff as result of Closed Session

Adjournment at 8:05 PM

Attest:

Kelly St. John- Board Clerk

Kelly St John

Date 3-20-2023

Rick Endicott-Board Secretary

Rick Endicott

Date 3/20/23