



Conference Room  
Southern Cascades Operations Base and Training Center  
205 Ash Valley Road, Adin, CA 96006  
**February 17, 2025, 5: 00 PM**  
**Regular Board Meeting Minutes**

**Call to Order** by Chairman Joiner at 5:10 PM by Craig Joiner

**Pledge of Allegiance**

**Roll Call: Present:** Davis, Endicott, Fisher, Joiner, Peterson  
**Absent:** None

Director Fisher moved, and Director Peterson seconded to accept the agenda with no additions or deletions

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

**Public Comment**-none

**CLOSED SESSION** (entered Closed Session at 5:11 PM)

**Per Government Code 54957, Public Employee Performance Evaluation- District General Administrator**

**Per Government Code 551.071 Real Property Negotiations**

**Per Government Code 54956.1 (d) Conference with legal Counsel-Anticipated Litigation, Significant Exposure to Litigation-(2) potential cases**

## **Reconvene to OPEN SESSION at 5:55PM**

Instructions are given to staff, resultant of the Closed Session

### **Reports**

#### **CFO Report-**

- January was good month for HTS

**EMS Division/ Education Division Manager Report-** Gonzo Solorio is absent

#### **District General Administrator Report-**

- Two of our newer Crosstreks from Alturas have had accidents with hitting deer. These have been turned into our insurance and are awaiting parts to fix.
- The older wheelchair van Ford Transit from Alturas was totaled with hitting a deer. The insurance has completed this and given a payout and the car is scheduled to be sold to carpart.
- Working on human resources files and I-9's
- I have passed the SHERM exam
- I plan to start working on an HTS Manager checklist manual and a dispatch manual
- We need to work on policy for our current private pay rates for HTS transport. More to come on this.
- We have leased four additional Crosstreks from Reno Lithia. We have one brought over and are working on getting the others back to Adin to get set up for cameras and trips.

### **Action Items**

Director Peterson moved to Approve the Minutes from January 20, 2025 board meeting.

Director Endicott seconded the motion.

### **RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

Director Davis moved, and Director Fisher seconded the motion to approve Resolution 2025-02, authorizing the District General Administrator-Karli Frye, as authorized representative for the State and Local Cybersecurity Grant.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

Director Peterson moved, and Director Endicott seconded to approve District General Administrator to attend CSDA Budget Preparation virtual workshop.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

Director Fisher moved and Director Davis seconded to Approve FY 24/25 Budget amendments.

**RESULT: APPROVED, UNANIMOUS**

**AYES:** Davis, Endicott, Fisher, Joiner, Peterson

**ABSTAIN:** None

**ABSENT:** None

Item 9.5 is tabled to future meeting per Jamie Ingram.

Meeting is adjourned at 6:25 PM by Joiner.

Attachments: Resolution 2025-02

Attest: Kelly St. John *Kelly St. John* Board Clerk Date: 3/18/25

Attest: Kathy Peterson \_\_\_\_\_ Board Secretary Date: \_\_\_\_\_

**Attachments: Resolution 2025-02**