



Conference Room
Southern Cascades Operations Base and Training Center
205 Ash Valley Road, Adin, CA 96006
April 17, 2023 5:00 PM
Regular Board Meeting Minutes

Call to Order by Chairman Joiner at 5:00 PM

Pledge of Allegiance

Roll Call: Present: Davis, Endicott, Fisher, Joiner, Peterson
Absent: NONE

Director Peterson moved and Director Fisher seconded to Approve Agenda with no Deletions or Additions.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: NONE

Public Comment: None

CLOSED SESSION Per Performance Evaluation Attorney Evaluation Government Code 54957, District General Administrator is started at 5:08 PM

Reconvene to **OPEN SESSION** at 5:47 PM

Instruction is given to staff as a result of Closed Session

Consideration/Action

Director Peterson moved and Director Davis seconded to Approve to amend the Surplus Equipment/Property Policy 6404.0 by striking line under Procedure; "When a sealed bid process is utilized, advertisement shall be a minimum of two weeks in the local newspaper: See attached amended policy.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson
ABSTAIN: None
ABSENT: NONE

Information:

District General Administrator has researched policy on Parcel tax appeal. All refunds need to be brought before board to Approve regardless of the error in tax being the Parcel owners error or Districts error.

Consent Agenda:

Director Fisher moved and Director Davis seconded to Approve the Regular Board minutes for March 20, 2023.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: NONE

Finance Committee Report: Kathy Peterson recommends to Board to accept the March 2023 Financials.

In addition, the Finance Committee would propose the formation of an ad-hoc committee to look into details of a possible purchase of property from BVJUSD.

Chairman Joiner appoints himself, Clinton Davis and Mike Hida to form the Ad-Hoc Committee to approach the BVJUSD to purchase property.

CFO Report: Sara Edson gave report on March 2023 Financials and answered any of boards questions or concerns.

District Operations Analyst Report: Mike Hida talks to Board that there is now only 2 years and 8 months left on our current lease.

Mike and Karli have been working on a policy so that we are not continually taking transports that do not make financial sense for the District. The short trips where we are losing money or sending a driver and car a long distance for a very short transport.

Education Division Manager Report: Gonzo Solorio is not present. District General Administrator states that there are 8 students still in EMT Class out of 10 starting students. Students will be doing orientation at Modoc Medical Center today for ride along training.

HTS Supervisor Report: Angelina Davidson gives report on we have had many vehicle breakdowns. Currently have 3 vehicles in the shop for various issues. We have started parking our Burney vehicle now at MVHC Dental office in Burney. They have cameras installed. We have hired a new driver who lives in Cassel who is willing to drive to Burney and Fall River when those vehicles are available for transports. This will work well as our current Burney and Fall River employees are both part time.

EMS Division Manager Report: Megan Wright is not present. District General Administrator states that she is trying to help Megan with filling our EMS schedule so that we have no uncovered days. We are still doing the QRV with Paramedic and during the days Monday through Saturday we have drivers available on site to staff ambulance when needed.

District General Administrator has been in communication with Cal Fire as there have been inquiries from Cal Fire so that they know when we are staffed. Cal Fire has been directed to call Dispatch if they have concerns or questions regarding our staffing. We have told Cal Fire that we are using the QRV model with ALS Paramedic available most days of the week. Also that we have drivers Monday through Saturday currently to staff the ambulance when there is a call.

District General Administrator Report:

We have had many vehicle breakdowns. 5 of our Health Transport vehicles have over 200 K miles. We would like to look into using different shops and mechanics which are closer to whatever vehicle that needs maintenance or work done on it. Mike Hida and myself are working on a vehicle log showing which vehicles have priority on what needs maintenance or repair and taking that vehicle off schedule and getting them fixed. We need to do this for safety of members and our drivers. We don't want them to be broken down on our transports.

I have been looking into Policies and what we have that have been actually Board adopted.

We have been working on employees working together and respecting fellow co-workers. Establish that every employee follows the correct chain of command when there are issues.

There is still discussion with Mayer's Hospital regarding a possible Doing Business Agreement with Mayer's, Modoc Medical Center, Southern Cascades CSD, and Surprise Valley Hospital. If this agreement comes about then Modoc Medical Center would be handling all the ambulance billing for all. There are a lot of things to work out on this still so more to come.

We have applied for a McConnell Foundation Grant for upgrading computers and laptops. We have not heard back yet on this.

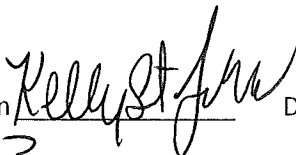
I will contact Modoc Sheriff Department Dispatch regarding an acceptable amount to pay them each year for Dispatch services.

Ad- Hoc Committee meeting is set for this Friday 4/21/2023 at 8:00 AM

Meeting is adjourned at 7:20 PM

Attest:

District Clerk Kelly St. John



District Board Secretary Rick Endicott



Date: 5-15-2023

Date: 5/15/23