



Conference Room

Southern Cascades Operations Base and Training Center

205 Ash Valley Road, Adin, CA 96006

January 17, 2022 5:30 pm

Regular Board Meeting Minutes

Call to Order by Vice Chairman Davis at 5:30 p.m.

Roll Call: Present: Chairman Davis, Director Endicott Director Fisher, Vice Chairman Joiner, Director Peterson

Absent: None

Chairman Davis led the Pledge of Allegiance

Deletions/Additions and Approval of Agenda

Director Peterson moved and Director Fisher seconded to Approve Agenda with no deletions or additions to Agenda.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Public Comment: None

Election of Board Officers for 2022

Craig Joiner Nominates Director Davis for Board Chair.

Director Peterson makes motion and Director Fisher seconds motion to Elect Director Davis as Board Chair by acclamation.

Director Fisher Nominates Director Joiner as Vice-Chair.

Director Peterson makes motion and Director Endicott seconds motion to Elect Director Joiner as Vice-Chair by acclamation.

Director Joiner Nominates Director Fisher as Board Secretary.

Director Joiner makes motion and Director Peterson seconds Motion to Elect Director Fisher as Board Secretary by acclamation.

Director Fisher Nominates Director Peterson as Board Treasurer.

Director Joiner makes motion and Director Fisher seconds motion to Elect Director Peterson as Board Treasurer by acclamation.

Consent Agenda

Director Joiner moved and Director Peterson seconded to Approve Minutes for the following Meeting:

Special Board Meeting- January 4, 2022

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Fisher moves and Director Peterson seconds motion to Consider and Approve to engage and open checking and money market accounts per the proposal dated 2022-01-13 at Five Star Bank.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Joiner moves and Director Endicott seconds motion to Consider and Approval for the District General Administrator to initiate an application for 5310 Grant for procurement of a HTS vehicle for service in Lassen County.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Peterson moves and Director Joiner seconds motion to Delegate authority to District General Administrator to 5310 Grant for operational funds for transport of non-medical patients to medical appointments and pharmacy visits in Lassen County.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Fisher moves and Director Endicott seconds motion to Delegate authority to District General Administrator for authority to apply for 5310 Grant for procurement of an NEMT and NMT transport in Modoc County.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Endicott moves and Director Joiner seconds motion to Delegate authority to District General Administrator to engage a Grant Writer for preparation of a USDA Public Assistance Grant for replacing HTS vehicles 6003 and 6880. This would be an in-kind replacement if the mini vans are available.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Peterson moves and Director Fisher seconds motion to Accept receipt of N95 Mask Quantitative Fit Testing Equipment from Modoc County Health.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Standing Committee Assignments for 2022

Planning and Community Relations-Standing Committee

Director Endicott, Chair

Director Peterson, Vice Chair Teri Schmitt, Community Member Laura Finley,
Community Member

Finance-Standing Committee

Director Peterson, Chair

Director Joiner, Vice Chair

Sara Edson, Ex-Officio

Sue Peterson and Mike Hida, Community Members

Personnel-Standing Committee

Director Fisher, Chair

Director Peterson, Vice Chair

Audit-Standing Committee

Director Davis, Chair

Director Endicott, Vice Chair

Policy Development and Review-Standing Committee

Director Joiner, Chair

Director Davis, Vice Chair

Teri Schmitt, Community Member

CFO Report-

Correspondence: None

District General Administrator Report:

HTS Division

- Shortage of available drivers is ongoing
- We have had a few recent applicants
- One will be interviewed at the end of this week

Logistics Division

- We have a plumber scheduled to start work on Wednesday
- Electrician emailed that he is ordering supplies to start work on Administration room; this will include replacing electrical sub-panel in Administration room and adding a 230 amp circuits on the outside for the heating and cooling units for both the Administration room and Operations room.
- Walt Leonard will be starting tree removal soon

Helicopter

- It is on base now
- The requests for flights is high
- Some have been turned down due to weather

EMS Division

- Alissa; Interim EMS Division Manager gave report:
 - We have lost one EMT
 - So currently we have one ambulance driver that can work on occasion
 - We have Dalton as full time EMT and McKenzie as a part time EMT
 - We are actively seeking staffing for EMT and Paramedics
 - Runs are very slow this month
 - Only one run so far in January 2022
 - Mayer's Ambulance has been out of service taking many out of area transports which leaves their area to be covered

Board Reports: None

Closed Session – Closed session is started at 7:05 p.m

**Per Government Code 54957, Public Employee Performance Evaluation
District General Administrator.**

Resume Open Session: Return to Open session at 7:13 p.m.

Instruction is given to Staff as a result of closed session.

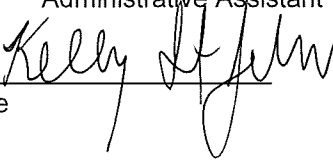
Meeting is adjourned at 7:29 p.m.

Attest:

Kelly St. John

Administrative Assistant

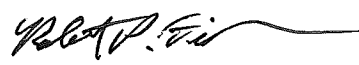
Date

 3/1/22

Robert Fisher

Board Secretary

Date


6-20-2022