



Conference Room
Southern Cascades Operations Base and Training Center
205 Ash Valley Road, Adin, CA 96006
March 18, 2024 5: 00 PM
Regular Board Meeting Minutes

Call to Order by Chairman Joiner at 5:04 PM by Craig Joiner

Pledge of Allegiance

Roll Call: Present: Davis, Endicott, Fisher, Joiner, Peterson
Absent: None

Director Endicott moved and Director Fisher seconded to Approve Agenda with no deletions or additions

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

CLOSED SESSION (entered into Closed Session at 5:01 PM)

Per Government Code 54957, Public Employee Performance Evaluation- District General Administrator

Per Government, Code 551.071 Real Property Negotiations

Per Government Code 54956.1 (d) Conference with legal Counsel-Anticipated Litigation, Significant Exposure to Litigation-one potential case

Reconvene to OPEN SESSION at 6:00 PM

Instruction is given to staff as a result of Closed Session

Reports

Finance Committee Report- Accept February 2024 financials

CFO Report- No questions from Board to Sara

District General Administrator Report-

EMS Division – We are working on strategic planning for the future.

HTS Division- researching cameras for the vehicles, looking for used Ford Connects to replace wheelchair transport vehicles, Workplace Violence and Injury and Illness Prevention Plan- is drafted

General- We are on the Big Valley Joint Unified School Board Agenda for this Wednesday, 3/20/2024 regarding purchasing this property.

Public Comment

None

Consent Agenda

Director Peterson moves to make motion to approve consent agenda below and Director Fisher seconds the motion.

Approve Board Minutes for January and February Board Meetings, 2024.

Approve Financial Consultant Contract

Approve Incident & Injury Prevention Plan

Approve Workplace Violence Prevention Plan

RESULT: APPROVED, UNANIMOUS

AYES: Endicott, Fisher, Joiner, Peterson

ABSTAIN: Davis

ABSENT: None

Action

Director Davis moved and Director Endicott seconded the motion for approval for DGA to purchase a used Subaru Outback, not to exceed \$15,000. Part of the funds approximately \$9000.00 of this will come from the insurance on the totaled Subaru Outback that hit a deer recently.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Director Fisher moved and Director Peterson seconded to Adopt the revised Budget-Fiscal 23/24.

RESULT: APPROVED, UNANIMOUS

AYES: Davis, Endicott, Fisher, Joiner, Peterson

ABSTAIN: None

ABSENT: None

Discussion

Employee Handbook- Karli has one drafted using the SDRMA template but hopefully by next meeting will have it completed for board to review. This will be a general handbook for all employees of SCCSD.

Correspondence- None

Adjourned at 6:25 PM

Attachments: Incident Injury Prevention Plan
Workplace Violence Plan

Attest: Kelly St. John, District Clerk  Rick Endicott, Board Secretary 

Date 4-15-2024